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| **pBOARD MEMBERS** | Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Dave Walsh, Chris Stadnik, Joe Martineau, Doug Ball |
| **PRESENT** | Dean MacLean, Dr. Theresa Bankey, Tracey Dreesen, Noel Lourenco, Joe Martineau, Ray Chisholm |
| **PROXY** |  |
| **ABSENT** | Chris Stadnik, Robert Nashat, Doug Ball,Dr. Brett Warren, Dave Walsh |
| **GUESTS** |  |

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| **Item #** | **Item Description** |
|  | **Call to Order: 8:20 am** |
|  | **Declaration of Pecuniary Interest: None** |
|  | **Approval of Previous Meeting Minutes:** Motion by: TB Second by: TD |
|  | **Approval of Agenda:** Motion by: NL Second by: JM |
|  | **Development Updates-Ray**  Development update -  Paving of Kerr Street find out the information and timeline. |
|  | **Special Event Updates**  Oakville Santa Claus Parade Nov 19th – 9 11 am  Film Ca Holiday Market & Free Holiday Movies Sat Nov 19th – 10 am – 4 pm. Movies Elf & Christmas Story  Kerr Village Tree Lighting & Holiday Market Sat Dec 3rd Market 12 pm – 7 pm & Tree Lighting Festivities 3 – 6:30 pm  Taste of Oakville Feb 15 – March 10, 2023, request the full month |
|  | **Streetscape Updates-**  Wreaths will be installed after Remembrance Day on Nov 11th. |
|  | **Executive Director Report:**  Note: Visit Oakville has nominated Kerr Village BIA for the Oakville Awards for Business Excellence. **Visit Oakville Tourism Excellence of the Year** – This award recognizes an Oakville business that has contributed to the local visitor economy by marketing Oakville to visitors, attracting visitors to Oakville, providing an exceptional experience to visitors, partnering with visitor-minded businesses to create/contribute to visitor experiences and/or advocating for the value of the local tourism industry.  Taste of Oakville is happening for 2023! A one month run is preferred.  See attached report |
|  | **Motion to receive reports:** Motion by: TD Second by: TB |
|  | **New Business**:  Concern about public safety in our area. Will reach out to our local constable.  Kerr Village BIA Social Wednesday November 23 or Dec 7, 5 – 8 pm. Potluck. Send out survey.  Kerr Street Mission assistance for people with social issues. |
|  | **Kerr Village Insights:** None |
|  | **Adjournment:** Motion by: NL |
| **13.** | **Next Board Meeting Date: Thursday, November 24, 2022. (In Person)**  **Next Special Events Meeting: TBA** |

**EXECUTIVE DIRECTOR REPORT**

* Creative and Social media posts Kerr Village
* November Newsletter
* Christmas Tree Lighting & Market Preparations
* Met with Town Event Staff
* Met with Councilor Chisholm and Christmas Décor Company
* Artist of the Month November bulletin board display.
* Accountant monthly visit October
* Answered and sent lots of emails
* October - met with Recovery and Resiliency Committee
* Took care of garbage issues.
* Visited new merchants as well as other merchants
* Other duties performed as needed
* Preparing final accounting report to Province for grant
* Spoke with Town Staff
* Met with Finance office of Town
* Organizational meeting for Taste of Oakville
* Patio program spoke with Town staff contacted restaurants to take patios down
* Site inspection Westwood Park – tree lighting
* Street walk site inspection
* Sent in final report for Visit Oakville Sponsorship
* Processing and filling invoices for Kerrfest & Kerrfest Kids